

Halton Mill – Seminar room, Atrium, Café-meeting space and Arts & Craft Room charges

(for the River Room contact Rebecca on 07907374278, for Pura Vida contact 07854844899).

Please note – the fee is the cost in column one: costs in last 3 columns are discounted

	COLUMN ONE: ROOM HIRE CHARGES	Column Two: Discounted rate if paid in advance (external)	Column Three: Discounted rate if paid in advance (Mill tenants).	Column Four: Discounted rate if paid in advance: (LCH members)
Seminar room only, or Atrium only				
1 hour	£15	£12.00	£10.00	£8.00
3 hours	£40	£30.00	£25.00	£20.00
9 am -5 pm or 6pm-midnight	£70	£50.00	£40.00	£35.00
9 am to midnight	£130	£75.00	£60.00	£50.00
Cafe-meeting space only				
1 hour	£12	£10.00	£8.00	£6.00
3 hours	£30	£25.00	£20.00	£15.00
9 am -5 pm or 6pm-midnight	£50	£40.00	£30.00	£25.00
9 am to midnight	£80	£65.00	£55.00	£40.00
Seminar room AND atrium				
1 hour	£22	£18.00	£15.00	£12.00
3 hours	£60	£45.00	£37.50	£30.00
9 am - 5 pm or 6pm-midnight	£110	£90.00	£75.00	£60.00
9 am to midnight	£165	£145.00	£112.50	£90.00
Seminar room AND cafe-meeting space, or Atrium AND cafe-meeting space				
1 hour	£20	£15.00	£12.50	£10.00
3 hours	£45	£37.50	£31.25	£25.00
9 am-6 pm or 6pm-midnight	£90	£72.50	£62.50	£50.00
9 am to midnight	£135	£112.50	£93.75	£75.00
Seminar room AND atrium AND cafe-meeting space				
1 hour	£25	£20.00	£18.00	£15.00
3 hours	£60	£50.00	£45.00	£40.00
9 am-5 pm or 6 pm-midnight	£120	£100.00	£80.00	£70.00
9 am to midnight	£180	£150.00	£120.00	£100.00
Whole space for whole weekend, 6 pm Friday to midnight Sunday (does not include unit 1.6)				
	£350	£300.00	£225.00	£200.00
Arts and Craft room, unit 1.6				
Half day minimum hire (up to 4 hours)	£35	£30	£25	£20

To book or check availability email greenelephantbookings@gmail.com or call 07582 789406

50 per cent discount for last minute bookings made with 2 weeks or less to go. **Same day bookings under the "Right to Roam" scheme – if a space is available, Mill tenants and cohousing members can use it for a cash contribution of £2.50/hour into the pot provided (in the café) to cover service charges.** For room availability see the 'what's on' guide outside the rooms. Please leave the spaces exactly as you found them or set up for the next event – cleaning materials are in the janitor's store.

REV JAN 2016